

## ASANTE AKIM SOUTH MUNICIPAL ASSEMBLY



## ANNUAL ACTION PLAN 2024

## **CHAPTER ONE**

### **GENERAL INTRODUCTION**

#### **1.1 Introduction**

The 2024 Annual Action Plan takes its root from the 2022-2025 MTDP of the Asante Akim South Municipal Assembly. The 2022-2025 MTDP was prepared through series of consultations with various stakeholders within the Assembly. This is in accordance with the 1992 Constitution of the Republic of Ghana, Local Governance Act, 2016 (Act 936), National Development Planning (System) Regulation, 2016 (L.I. 2232), the Land Use and Spatial Planning Act 2016 (Act 925). In line with the National Medium Term Development Policy Framework, under the “Agenda for Jobs; Creating Prosperity and Equal Opportunity for All”, the 2024 Annual Action Plan hinges on the following development dimensions;

- Economic Development.
- Social Development.
- Environment, Infrastructure and Human Settlement
- Governance, Corruption and Public Accountability;
- Implementation, Coordination, Monitoring and Evaluation
- Emergency preparedness and response

The 2024 AAP is unique in many respects.

Firstly, it has taken cognizance of both the United Nations Sustainable Development Goals (SDGs) and the African Union Agenda 2063.

In line with views solicited from the Communities and Stakeholders, Programmes and Projects have been formulated to address issues such as Sanitation, Education, Health, Community Upgrading, Socio-Economic infrastructure (Markets), Roads, Transportation, Drainage/Flooding, Disability friendliness, Employment Generation, Livelihood Empowerment Against Poverty (LEAP), School Feeding, Housing, Sanitation and Waste Management, Road Safety, City Resilience, Climate Change among others.

It is important to state that some of the projects and programmes outlined are on-going projects whiles others are new.

The core objective of the 2024 AAP is to sustain the gains made during the implementation of the 2018-2021 MTDP and ultimately advancing the agenda of changing lives of the People of the Asante Akim Municipality

### **1.2 Plan Implementation Cost**

A total number of 125 activities and projects are contained in the 2024 AAP. These multisectoral activities are geared towards the realization of the vision of the Assembly. They are distributed across all Departments, Units and area councils of the Assembly.

With the development dimensions identified earlier, the distribution of the activities is as follows; Governance, Corruption and Public Accountability (projects), Environment, Infrastructure and Human Settlement (projects), Social Development and Economic Development, Emergency Preparedness and Response. A critical condition for the implementation of the plan is the need for inter departmental and sectoral collaboration.

### **1.3. Sources of Funding**

Prospective funding sources for projects and programmes in the 2024 Annual Action Plan (AAP) include the underlisted. Based on analogous and bottom-up projections as well as expert judgments estimations, the sources of funding for the 2024 AAP are expected from the following;

- Internal Generated Fund (IGF)
  - DACF (MP's common fund, PWDs,)
- Donor Agencies
- Central Government Transfers
- Other sources that the Assembly will be seeking to source funds include Public Private Partnership (PPP) projects for some of the capital-intensive projects

### **1.4 Underlying Assumptions**

Following the experience gained from the implementation of the 2018-2021 Medium Term Development Plan (MTDP) of the Assembly, the Municipal Planning Coordinating Unit (MPCU) recognized that the following measures are necessary for the successful implementation of the 2024 Annual Action Plan. These are as follows;

- The need for Coordination and Communication among stakeholders for successful implementation of activities incorporated into the plan, especially the implementing Departments, Units and Sub-Metros of the Assembly.
- Availability of Funds. Timely release of funds to Departments and Units for implementation of projects.
- Massive mobilization of funds from within and sources outside to support implementation of programmes and projects.
- High level of commitment to the 2024 Annual Action Plan from both Management and Heads of Departments/Units.
- Effective and timely reporting on activities Implemented.

**CHAPTER TWO COMPOSITE  
ANNUAL ACTION PLAN  
2024**

Programme (PBB)	Sub- Programm e (PBB)	Broad Activities	Location	Timeframe				Cost				Programme Status		Implementing Institution/Depart ment		
				Q1	Q2	Q3	Q4	GOG	IGF	DACF	DDF	Other rs	New	Ongo ing	Lead	Colla borat ing
Development Dimension: Economic Development																
Local Economic Developmen t	Trade, Tourism and Industrial Developm ent	Support REP Activities	Municipal wide							10,000.00				✓	BAC	MA
		Provision of entrepreneur trainings and start-up kits for the youth	Municipal wide							30,000.00			✓		BAC/REP/ CD	MA
		Support local artisans	Municipal wide							10,000.00			✓		BAC/REP/ CD	MA
		Support tourism related activities	Municipal wide							10,000.00			✓		MPO/BA C.	MA
		Facilitate the provision of training and business development services to SMEs	Municipal wide							5,000.00			✓		BAC/REP/ CD	MA

		Training Programmes for women and marginalized groups to acquire entrepreneur skills	Municipal wide					10,000.00				✓		BAC/SWC D/AGRIC. DEPT.	MA
Agricultural Development	Support for Government Flagship Programme on Agricultural modernization (PFJ)	Municipal wide						20,000.00				✓	Mun. Agric. Department	MA	
	Provision of logistics and additional Extension Officers to improve their services	Municipal wide						30,000.00				✓	Mun. Agric. Department	MA	
	Training Programmes for farmers on improved farming methods and practices	Municipal wide						15,000.00				✓	Mun. Agric. Department	MA	
	Support for planting for export for rural development	Municipal wide						30,000.00				✓	Mun. Agric. Department	MA	

		Training Programmes for women in Agriculture to acquire entrepreneur skills	Municipal wide					14,000.00					✓	Mun. Agric. Department	MA
		Establish 50 maize demonstration farms	Selected communities					20,000.00					✓	Mun. Agric. Department	MA
		Establish 5 rice demonstration farms	Selected communities					10,000.00					✓	Mun. Agric. Department	MA
		Establish 1 Taro Demonstration farm	Selected community					30,000.00					✓	Mun. Agric. Department	MA
		Farmer's Day Celebration	Selected location					90,000.00					✓	Mun. Agric. Department	MA
Programme (PBB)	Sub-Programme (PBB)	Broad Activities	Location	Timeframe				Cost				Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GOG	IGF	DACF	DDF	Others	New	Ongoing	Lead
Development Dimension: Social Development															
	Health Delivery	Municipal Response	Municipal wide					38,145.97					✓	Health Directorate	MA

Social Service Delivery	initiative on Malaria													
		Support to COVID-19 Activities & Public Health Emergency	Municipal wide	↔			40,000.00					✓	Health Directorate	MA
		Complete 1No. CHPS compound	Yaw Barima	↔			97,988.00					✓	MPO/WO RKS/HEA LTH DEPT	MA
		Construction of 1No. CHPs compound	Dwendwense	↔			520,000.00					✓	Health Directorate	MA
		Completion of 1No. 2-storey Fire service and Ambulance service station	Juaso	↔			120,442.01					✓	MPO/WO RKS/HEA LTH DEPT	MA
		Furnishing of Fire service station	Juaso	↔			150,000.00					✓	MPO/WO RKS/HEA LTH DEPT	MA
		Construction of 1No. Theatre, male and female wards, office and washroom	Obogu health center	↔			36,296.00					✓	MPO/WO RKS/HEA LTH DEPT	MA
		Procurement of Medical Equipment for Obogu Theatre	Obogu health center	↔			50,000.00					✓	MPO/WO RKS/HEA LTH DEPT	MA

		Furnishing 1No. Theatre, male and female wards, office and washroom	Obogu health center					100,000.00		.	<input checked="" type="checkbox"/> MPO/WO RKS/HEA LTH DEPT	MA
	Intensify Expanded Programme on Immunization	Municipal wide			2,000.00	10,000.00				<input checked="" type="checkbox"/> Health Directorate	MA	
	Conduct CWC in all CHPS Zones to monitor the growth of children under 5years	All CHPS Zones				5,000.00				<input checked="" type="checkbox"/> Health Directorate	MA	
	Organize food demonstration s in selected communities	Selected communities				12,000.00				<input checked="" type="checkbox"/> Health Directorate/ EHD	MA	
	Intensify HIV/AIDS Programme	Municipal wide				10,000.00				<input checked="" type="checkbox"/> Health Directorate /Focal Person	MA	
Education, Youth and Sports	Complete 1 No. 3 unit classroom block with ancillary facilities	Atta Ne Attah				166,143.05			.	<input checked="" type="checkbox"/> GES/MPO /Works	MA	
	Construction of 1No. 3-Unit Classroom Block with Office, store,	Tokwai				233,656.96			.	<input checked="" type="checkbox"/> GES/MPO /Works	MA	

		library and 4Seater KVIP Toilet										
		Procurement of Mono/ Dual desk for schools in the Municipality									✓ GES/MPO /Works	MA
		Construction of 1No. 3-Unit Classroom Block with Office, store	Dampong					200,000.00			✓ GES/MPO /Works	MA
		Complete 1No. 3Unit classroom block at Breku	Breku				91,461.33				✓ GES/MPO /Works	MA
		Complete 1No. 3Unit classroom block at Komeso	Komeso				177,412.45				✓ GES/MPO /Works	MA
		Complete 1No. 3Unit classroom block at Ofoase	Ofoase				51,286.00				✓ GES/MPO /Works	MA
		Complete 1No. 3Unit classroom block at Dansabonso	Dansabonso				109,220.76				✓ GES/MPO /Works	MA
		Complete 1No. 3Unit classroom Nnadieso	Nnadieso				170,605.75				✓ GES/MPO /Works	MA
		Procurement of teachers table	Municipal wid				286,000.00			✓	GES/MPO /Works	MA

		Procurement of teacher's chair	Municipal wid						113,133.24				GES/MPO /Works	MA
		Monitoring of Free SHS	Municipal Wide					10,000.00					GES	MA
		Provide Teaching and learning Materials (Dual desk, Mono desk, Lesson notebook, registers, Chalk, Textbooks, etc)	Municipal wide					70,000.00					GES/MPO	MA
		Independence Day celebration	Municipal wide					60,000.00					MPO/WO RKS/EDUC .	MA
		Municipal Education Fund	Municipal wide					70,000.00					GES	MA
	Social Protection	Support Persons with Disabilities in the areas of education, health, income generation and training skills (70 PWDs)	Municipal wide			1,500.00	70,000.00						SW/CD	MA
		Registration of 60 PWDs	Municipal wide			1,000.00	10,000.00						SW/CD	MA

		Organize education campaign on child right promotion and protection in Five institutions (Police, Court, Residential home for children, health service and GES	Municipal wide					1,000.00	6,000.00					✓	SW/CD/Le gal Aid/CHRA J/GPS/NG Os/GES	MA
		Advocacy and sensitization on issues of vulnerability and disability on radio station and selected communities							10,000.00					✓	SW/CD	MA
		Registration of persons with disability and other vulnerable groups in at least 5 communities and provide free NHI to them	5 communities						11,500.00					✓	SW/CD	MA
		Organize community and stakeholders'	Municipal wide						10,000.00					✓	SW/CD	MA

		collaborative engagements													
		Organized gender-based discrimination , domestic violence and women empowerment campaigns at communities, radio station and information centres	Municipal wide						2,500.00					✓	SW/CD MA
		Organized anti- teenage pregnancy, menstrual hygiene and child protection campaigns at communities, radio station and information centres							2,500.00					✓	SW/CD MA
		Capacity for staff	SW/CD Staff						5,000.00					✓	SW/CD/H R MA
		Procure office equipment and stationaries	SW/CD office				7,500.00		10,000.00					✓	SW/CD MA

		Embark on periodic monitoring of Justice Administration cases	Municipal wide						5,000.00	14,550.00						✓	SW/CD	MA
Programme (PBB)	Sub-Programme (PBB)	Broad Activities	Location	Timeframe				Cost				Programme Status		Implementing Institution/Department				
				Q1	Q2	Q3	Q4	GOG	IGF	DACF	DDF	Others	New	Ongoing	Lead	Collaborating		

Development Dimension: Environment, Infrastructure and Human Settlements Development

preEnvironment, Infrastructure Delivery and Management	Natural Resource Conservation and Management	Educational campaigns on environmental conservation eg bushfire	Municipal wide						2,000.00	10,000.00						✓	Forestry	MA
		Support to tree planting exercise	Municipal wide							10,000.00						✓	Forestry	MA
		Intensify the activities of forest guards	Municipal wide							10,000.00			✓			Forestry	MA	
	Water and Sanitation	Repair broken down bore holes	Municipal wide							40,000.00					✓	Env. Health/Works/MPO	MA	
		Procure Sanitation equipment,	Env. Health						7,500.00	15,000.00					✓	Env. Health	MA	

		drugs and disinfection												
	Fumigation exercise	Municipal wide						36,692.65					✓	
	Support to waste management	Municipal wide						45,000.00					✓	Env. Health
	Street Cleaning, desilting of drains weeding of public spaces along major streets with the CBD's							20,000.00					✓	Env. Health
	Completion of bio-gas toilet	Asankare						17,693.00					✓	Env. Health
	Organized Screening and Health education for food and drinks vendors	Municipal wide				10,000.00	10,000.00						✓	Env. Health/Health Service
	Clearing and leveling of final refuse disposal site	Municipal wide				2,000.00	20,500.00						✓	Env. Health
	Provision of refuse skip containers	Selected communities					60,000.00					✓		MPO/Env. Health/Works
	Construct a mechanized 1No. borehole	Tokwai Asuboi						42,000.00					✓	MPO/Env. Health/Co m.
														MA

													Dev't/Wor ks		
Disaster Prevention and Management (NADMO)	Support to District Water and Sanitation activities (WATSAN)	Municipal wide						42,000.00					✓	MPO/Env. Health/Co m. Dev't/Wor ks	MA
	Construction mechanized boreholes and hand pump	Municipal wide						100,000.00					✓	MPO/Env. Health/Co m. Dev't/Wor ks	MA
	Procure relief items for Disaster victims	Municipal wide						58,000.00					✓	NADMO	MA
	Organize Public Education on Disaster Prevention and management	Municipal wide					5,000.00	10,000.00					✓	NADMO	MA
	Identify and map out all disaster-prone zones and safe havens (Fuel)	Municipal wide					7,000.00						✓	NADMO	MA
	Train Staff in DRR	Staff						10,000.00					✓	NADMO	MA
	Formation and training of DVGs	Municipal						10,000.00					✓	NADMO	MA

Spatial Planning and Management	Preparation and revision of Planning Schemes	Selected Communities				60,000.00				✓		Physical Planning	MA
	Street naming and property addressing	Municipal wide				20,000.00				✓		Physical Planning	MA
	Public education and awareness creation on spatial planning and permit acquisitions	Municipal wide				10,000.00				✓		Physical Planning	MA
Roads	Routine Maintenance and Reshaping of roads (20km)	Municipal wide				140,000.00				✓	Works	MA	
	Undertake Road Inventory (Fuel)	Municipal wide			5,000.00					✓	Works/Urb an roads	MA	
	Sensitization of Drivers in the Municipality on Prevention of road accidents - Public education	Municipal wide				20,000.00				✓	Works	MA	

	Energy	Maintain and procure Street lights	Municipal wide				80,000.00	160,000.00				✓	Works/MP O	MA
		Electrification / Extension of virgin community to the National Grid	Ahyiamu						1,045,306.00			✓	Works/MP O	MA
Infrastructure and Maintenance	Purchase/Repair of Office Equipment/Furniture/electrical, accessories (Maintenance of Furniture and Fixtures)	Central Admin.			8,000.00	50,000.00	1,000.00				✓		MPO/WORKS	MA
	Supply of Building Materials for Self-Help Projects	Municipal wide				134,999.68	150,000.00				✓	Works	MA	
	Resource Area Councils (substructures)	Municipal wide					50,000.00				✓	MPO	MA	
	Maintain office Vehicles and equipment	Admin.				22,000.00	60,000.00				✓	Works	MA	
	Completion and rehabilitation of 10 No. market stores	Obogu						26,996.68			✓	Works	MA	

		Maintain and repair of official bungalow (eg police commanders' residency)	Admin.						10,000.00	30,000.00							✓	Works	MA
		Construction of urinal at Juaso							110,000.00								✓	Works	Works
		Construction of 1No Astroturf at Bompata						3,531,902									✓	Works	MA
Programme (PBB)	Sub-Programme (PBB)	Broad Activities	Location	Timeframe				Cost					Programme Status		Implementing Institution/Department				
				Q1	Q2	Q3	Q4	GOG	IGF	DACF	DDF	Others	New	Ongoing	Lead	Collaborating			
Development Dimension: Governance, Corruption and Public Accountability																			
Management ,Administration and Security	Security services	Provide support for security agencies in the Municipal	Central Admin.							40,000.00						✓	Admin.	MA	
		Complete 1 No. Police Station at Banso	Banso							220,501.26						✓	Works/GPS	MA	
		Furnishing of 1 No. Police	Banso							60,000.00						✓	Works/GPS	MA	

		Station at Banso												
		Complete 1No. police station	Dampong					97,979.33				<input checked="" type="checkbox"/>	Works/GPS	MA
Finance and Audit	Embark upon pay your levy education campaign	Municipal Wide					20,000.00				✓		FINANCE /AUDIT.	MA
	Payment of Telecommunication bills and broadband fees	Municipal Wide			6,000.00	35,000.00					✓		FIN. DEPT/MIS	MA
	Printing of Vehicle Stickers	Municipal Wide				5,000.00					✓		FINANCE /REVENUE	MA
	Support to Internal Audit activities	Central Admin.				12,000.00					✓	Audit		MA
Planning, Budgeting and Coordination	Support Monitoring and Evaluation activities	Central Admin.				50,000.00					✓	MPCU		MA
	Support to MPCU Activities	Central Admin.				20,000.00					✓	MPO		MA
	Support to 2025 Budget Preparation	Central Admin.				15,000.00					✓		Budget	MA
	Gazzeting of Fee fixing and	Central Admin.				25,000.00					✓		Budget	MA

		Bye laws for 2024													
Human Resource Management	Capacity building for staff	Central Admin.						10,000.00	20,000.00				✓	HR/MPO	MA
	Prepare HRMIS & updates	Central Admin.						5,000.00					✓	HR/MIS	MA
Statistical Services	Collection and update of revenue data	Municipal wide						5,000.00					✓	Statistical Dept.	MA
	Organize sensitization and education on the relevance of data	Municipal wide						10,000.00					✓	Statistical Dept.	MA
	Support to Statistical Department Activities (refreshment and allowance)							15,000.00					✓	Statistical Dept.	MA
General Administration	Servicing of Assembly Meetings and sub-structures (refreshment and allowance)	Central Admin.						70,000.00	86,000.00				✓	Admin.	MA
	Emergency /contingency	Central Admin						50,000.00	80,000.00				✓	Admin.	MA

	Legal Services	Central Admin.					5,000.00					✓	Admin.	MA
	Seminars/ Conference/ Workshops	Central Admin.					15,000.00	20,000.00				✓	Admin.	MA
	Fuel and Lubricants	Central Admin					60,000.00					✓	Admin.	MA
	Organize National Functions (Citizen Day)	Central Admin.					10,000.00					✓	Admin.	MA
	Pay Website premiums	Central Admin.					25,000.00					✓	MIS/Fin. Dept.	MA
	Undertake Media Programmes (FM/Press) and purchase of news paper	Central Admin.					6,000.00	20,000.00				✓	Admin.	MA
	Payment of utilities (water and light)	Central Admin.					16,000.00	70,00.00				✓	Admin.	MA
	Payment of Donations, Contribution, Protocols services and NALAG dues and diaries	Central Admin.					34,000.00	80,991.95				✓	Admin.	MA
	Procurement of computers and accessories	Central Admin.					25,18 0.00					✓	Admin.	MA

	Procurement office equipment	Central Admin.						25,000.00				✓	Admin.	MA
	Commission to revenue collectors	Central Admin.					60,000.00					✓	Admin.	MA
	Payment of medical expense	Central Admin.					19,000.00					✓	Admin.	MA
	Postal charges	Central Admin.					300.00					✓	Admin.	MA
	Payment of Transfer grant	Central Admin.					25,000.00					✓	Admin.	MA
	Payment of causal workers' salaries	Central Admin.					119,232.00					✓	Admin.	MA
	Procurement of Printed Material and Stationery	Central Admin.					20,000.00	40,000.00				✓	Fin./Stores	MA
	Support to birth and death registry	Central Admin						40,000.00				✓		
	Organize Townhall/ Public Fora on Current developmental issues	Central Admin.						40,000.00				✓	Admin.	MA
TOTAL		126												

